

Developing good recording skills

The depth of knowledge required at level 3 BTEC or A level is far different from GCSE, and therefore it is vital that you start getting information into your long term memory as soon as possible. For this reason we encourage you to develop appropriate note taking techniques, using a range of different templates to organise your notes, and ensure that you are consolidating your knowledge as you progress through your course. This will ensure that you are developing the required higher level skills consistently throughout and will be properly prepared for the examinations at the end. You are going to use the Cornell note taking system for this activity and a visual wall display. You do not have to put all the information in both formats, but must use both formats to present your research e.g. Cornell for Monosaccharides, wall display poster for Polysaccharides etc.

The Cornell note taking system

Divide an A4 lined page as shown below. Write the topic at the top, e.g. Polysaccharides and then use the right hand side for notes and the left hand side to make your notes more concise and identify the key points in your notes. The bottom section is for you to summarise. Below is an example of how to use the system and a template for note taking.

Name
Date
Class
Period

Cornell Notes

<ul style="list-style-type: none">• Main Idea• Key Question (after notes are completed)	<ul style="list-style-type: none">• Key words & ideas• Important dates/people/places• Repeated/Stressed Info• Ideas/brainstorming written on board / overhead projector• Info from textbook/stories• Diagrams & Pictures• Formulas
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Summary of your notes in your own words

CORNELL NOTES
SHEET

Name: _____
Class: _____ **Topic:** _____
Date: ____/____/____
Period _____

QUESTIONS

NOTES

SUMMARY:
