

# Curriculum Disapplication Policy

## 1. Aim

This policy documents the school's position and procedure for when a student is disappplied from a subject for any reason.

## 2. Procedure

Students should only very rarely be disappplied from subjects studied as part of their curriculum. Where this is requested by the school, parents/carers or students, there should be a viable alternative use of the time proposed and the procedure set out below followed.

1. The Head of Year or Director of Inclusion should fill in the curriculum disapplication form and speak to the Head of Department.
2. The Head of Year or Director of Inclusion should speak to the Deputy Head teacher in charge of Curriculum.
3. The student and parents should be informed and written confirmation of the change sent to the parents.
4. Written confirmation should be sent to the Head of Department and Subject Teacher via e-mail.

## 3. Curriculum Changes

Students can change their option subjects at both Key Stage 4 and 5 during the first 3 weeks of the academic year. After this point no students should be disappplied from a subject except in special circumstances (e.g. medical reason) for which evidence may be required.

## 4. Disapplication for Intervention/Support

There are rare circumstances where students with a SEN are required to receive permanent intervention or support to enable them to access their curriculum. Where this is the case the school will attempt to avoid disapplying students from an individual subject and, instead, rotate the lessons missed across a number of different subjects to ensure SEN students have access to the full curriculum. Where this is not possible, students may be disappplied from a part of their curriculum, but only in extreme circumstances, and every effort will be made to ensure students have access to the national curriculum.



**St Benedict's  
Catholic School**

*The Catholic Secondary School for West Suffolk*

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