



St Benedict's Catholic School

The Catholic Secondary School for West Suffolk

St Benedict's Catholic School: Guide to Post Results Services: Summer 2023

Below is a guide to the Post Results Services available to you. Forms will be available on Results Days or from the Exams Office from 6 September.

Access to Scripts

Original Script

Access to the original marked paper is for use when a candidate wants to use their exam paper for learning purposes. Exam boards aim to send your original marked script within 6 weeks of your request. Please note that if you make an Original Script request for a paper that was marked online, a printed copy of the online marked script will be sent. **If you make an Original Script request, you will not be able to make an Enquiry about results.**

The deadline for this service is 28/09/2023

Priority Photocopy

Request a Priority Photocopy if you want to see your script before deciding whether to ask for a Mark Review. The awarding body will despatch a copy of your script and this will be forwarded to you. This service is **not** available if you are requesting a Service 2 Priority Mark Review for GCE A-level examinations. This service is **not** available at GCSE.

The deadline for this service is 31/08/2023 (for WJEC 24/08/2023)

Grade boundaries

Grade boundaries show the minimum number of marks you need for each grade. Exam board grade boundaries will be published on the individual exam board website from 8am on results day.

- AQA: <https://www.aqa.org.uk/exams-administration/results-days/grade-boundaries>
- OCR: <https://www.ocr.org.uk/administration/grade-boundaries/>
- Pearson: <https://qualifications.pearson.com/en/support/support-topics/results-certification/grade-boundaries.html/EO>
- WJEC/Eduqas: https://www.wjec.co.uk/home/administration/results-and-grade-boundaries/#tab_0



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Enquires About Results

- **Service 1: Clerical Re-Check**

This service will include the following checks:

- That all parts of the script have been marked;
- The totalling of marks;
- The recording of marks.

The outcome of the clerical re-check will be reported along with a statement of the total marks awarded for each unit, or component, included in the enquiry.

You can also ask for a photocopy of your script. ***Please note that this service has a fee (see Service Costs for each exam board).***

The deadline for this service is 28/09/2023

- **Service 2: Mark Review**

This is a review of the original marking to ensure that the agreed mark scheme has been applied correctly. It will also include a clerical check. The awarding body will have trained its reviewers to conduct reviews of marking accurately and consistently. If you request a review of marking there are three possible outcomes:

- Your original mark will be confirmed as correct and there will be no change to your grade
- Your original mark may be raised and this may or may not result in a change of grade
- Your original mark may be lowered and this may or may not result in a change of grade

Awarding bodies aim to provide an outcome of a review of marking request **within 30 calendar** days. If you have a university place pending, we advise that you request a priority review of marking.

Please note that this service has a fee (see Service Costs for each exam board).

The deadline for this service is 28/09/2023

- **Priority Service 2: Priority Mark Review**

This service is for students whose university or other higher education places depend on the outcome. It is only available if a GCE A-level candidate's place in higher education is dependent on the outcome. This service is not available at GCSE.

Please note that this service has a fee (see Service Costs for each exam board).

The deadline for this service is 24/08/2023



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Awarding bodies aim to provide an outcome to a priority review of marking request within 15 calendar days but an outcome is usually received within a few days.

The UCAS website provides useful advice for students considering a priority review of marking:

<https://www.ucas.com/undergraduate/results-confirmation-and-clearing/results/thinking-appealing-your-grades>

If you make an Enquiry about Results there are three possible outcomes:-

1. Your original mark will be confirmed as correct and there will be no change to your grade.
2. Your original mark may be raised and this may or may not result in a change of grade.
3. Your original mark may be lowered and this may or may not result in a change of grade.

If your overall grade is raised as a result of an Enquiry about Results you will receive a refund of fees paid.

Please note that awarding bodies will not communicate directly with candidates or their parents about examination results.



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How to Request a Post Results Service

- Go to the ParentPay Shop, and choose which service you want (see Service Costs tables below), under the section of 'Exam Review Fees'; pay for it and keep a note of the payment reference;
<https://app.parentpay.com/ParentPayShop/Uniform/Default.aspx?shopid=532>
- Complete the Post Results Services Request Form (which you can find on the school website under the Student/Exams Information tab. You will need the ParentPay payment reference, and please make sure you and your parent/carer sign the consent.
- Send a scanned copy of your signed request form to the Exams Officer: cedwards@st-benedicts.suffolk.sch.uk. A hard copy is also acceptable.

Service Costs GCE

Service	AQA	OCR	PearsonEdexcel	WJEC
1 Clerical check (Service 1)	£ 8.70	£ 10	£ 12.50	£ 11
2 Priority Review of marking (Priority Service 2)	£ 55.60	£ 70.75	£ 58.70	£ 55
3 Review of Marking (Service 2)	£ 46.75	£ 57.50	£ 61.60	£ 46
4 Priority copy of marked paper	£ FREE	£ FREE	£ FREE	£ FREE
5 Original marked paper	£ FREE	£ FREE	£ FREE	£ FREE

Service Costs GCSE

Service	AQA	OCR	PearsonEdexcel	WJEC
1 Clerical check (Service 1)	£ 8.70	£ 10	£ 12.50	£ 11
2 Priority Review of marking (Service 2)	N/A	£ N/A	£ 51.10	£ N/A
3 Review of Marking (Service 2)	£ 40.35	£ 57.50	£ 44.50	£ 40
4 Priority copy of marked paper	£ FREE	£ FREE	£ FREE	£ FREE
5 Original marked paper	£ FREE	£ FREE	£ FREE	£ FREE



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Resits

A-Level students wishing to improve their unit marks can apply to re-sit GCE components/units during the summer 2024 exam series. Re-sit forms will be available from the Exams Office at the end of September. Students should discuss this with their teacher who will need to sign off their resit form.

Students wishing to improve their GCSE grade should discuss this with their subject teacher. Resit rules mean you may have to resit all of the units making up the GCSE. For Sixth Formers wishing to resit GCSE Maths and English there will be an opportunity to do so in November 2023.

Please be aware that it is school policy only to offer ex-students the opportunity to re-sit units in the first available exam series after leaving school. The full entry cost will have to be met by the ex-student.

Exams Office

The Exams Office is open to students on Monday to Friday from 9:30am to 2.30pm during term time, and all day during examination times. It will also be open after the publication of examination results as follows:

Thursday 17 August 2023	09:00 – 14:00
Thursday 24 August 2023	09:00 – 14:00

The Exams Officer can be contacted by emailing: cedwards@st-benedicts.suffolk.sch.uk